

We hope you are well in the challenging times we find ourselves in at the moment. It appears to be a fast changing landscape, currently we are operating the business as normal and the office is open. We are encouraging all tenants, contractors and clients to contact us via telephone and e-mail if possible to minimise social contact.

Should the government decide to enforce a lockdown as we have witnessed in other countries such as Spain and Italy, Richard, Stacy and I will continue to operate the business using home working technologies. You can still use the same contact number and e-mail address to contact us.

I am sure you are following the latest Government guidelines, as we are, and please be assured we are taking every precaution necessary to keep everyone we are in contact with safe as possible.

We will do our very best to help make sure that essential services are not interrupted for you. However, please be aware that it is very likely any non-essential tasks may be postponed if this situation continues to worsen.

Needless to say we are continuing to monitor the Government's advice on a daily basis, and, if there are changes ahead that need to be implemented we will of course keep you informed.

If you have any questions or queries during this time, please do not hesitate to contact this office.

Thank you for your co-operation and understanding during this challenging period.

Yours sincerely,
Helen Usher